



2018 PARTICIPANT INFORMATION PACKET

Please read and review all three sections carefully.

The award-winning Miller Nichols Chapter Presidents Leadership Academy provides an opportunity for all chapter and colony presidents to visit the Fraternity's founding site in Oxford, Ohio. What follows is three days of intense leadership training and networking with other undergraduate presidents. This program concentrates on personal and chapter leadership.

Presidents learn to become more effective leaders, develop personal officer goals and design a framework for chapter success. The curriculum also includes reviewing Standard Chapter Operating Expectations and networking with top university professionals, General Fraternity volunteers and Administrative Office staff.

The Presidents Academy was named and endowed by the Miller Nichols Charitable Foundation in memory of Miller Nichols, *Kansas '33*.

1. I REGISTERED... NOW WHAT?

Make your travel arrangements

If you are flying, make flight arrangements and submit your information [online](#) no later than December 29, 2017. If you are elected president after this date, submit your information online as soon as possible. Please see page 2 for information on booking your flight arrangements.

If you are driving, see page 2 for directions.

Arrange any absences with your professor(s)

Most universities will allow an excused absence for the Presidents Academy, as long as you communicate with the proper constituents far enough in advance (meaning you should not wait until the week of President's Academy to talk with your professor/work or request information from the L&E department). We can provide information to your university to help get your absence excused. Please contact [Chris Mueller](#) as soon as possible if you need assistance.

Check your email regularly

Email will be the primary means of communication with you regarding any Presidents Academy information. Please make sure you check and read any emails from us regarding your participation. We will use the email that is current in MyBeta, so make sure you check that email address. We don't want you to miss any updates! We will send a final confirmation email with important final details two weeks before the program.

Read the Frequently Asked Questions

Pages 3-4 of this document include FAQ's pertaining to your participation in Presidents Academy. Please take a minute to read through these – it will help you be better prepared for the experience!

2. TRAVEL INFORMATION

Arrival Information (submit travel info here)	
Driving	<p>Plan to arrive at the Cincinnati Airport Marriott by 1:00 p.m. EST on Friday, January 12, 2018. Driving directions are available here.</p> <p>Ample parking is provided at no cost at the hotel.</p>
Flying	<p>Your flight must arrive at the Cincinnati/Northern KY airport (CVG) no later than 12:30 p.m. EST on Friday, January 12, 2018.</p> <p>Once you have collected your luggage, proceed to the Ground Transportation area of the airport outside of the baggage claim and call the Marriott Front Desk (859-586-0166) to dispatch the complimentary Marriott Hotel Airport Shuttle. The airport shuttle will run continuously every 15 minutes between the terminal and the hotel between 4:30 a.m. and 1:00 a.m.</p>
Alternate Arrival Airport	<p>Occasionally we find fares into the Dayton International Airport (DAY) to be less expensive than fares into the Cincinnati Airport. If flying into DAY would save you considerable amount money, you may opt to fly into DAY. <i>This option, however, should only be used as a last resort.</i></p> <p>If you choose to fly into DAY, you must arrive by 10:30 a.m. on Friday, January 12, 2018. A shuttle to the Marriott Hotel will depart DAY at 11:00 a.m.</p>
Early Arrival	<p>If you are flying from the west coast and are not able to find a flight that arrives by 12:30 p.m. (CVG) or 10:30 a.m. (DAY) on Friday, you may arrive Thursday night.</p> <p>If you arrive into CVG on Thursday night, you may arrive at any time, although your room may not be ready until the afternoon. The complimentary hotel shuttle runs from the terminal to the Marriott until 1:00 a.m.</p> <p>If you arrive into DAY on Thursday night, you must arrive by 9:00 p.m. on Thursday, January 11, 2018. A shuttle to the Marriott Hotel will depart DAY at 9:30 p.m. (<i>remember, flying into DAY should only be used as a last resort.</i>)</p>

Departure Information (<i>note: early departures will not be allowed</i>)	
Driving	Plan on departing no earlier than 1:00 p.m. EST on Sunday, January 14, 2018 .
Flying	<p>If you are flying from CVG, schedule departing flights no earlier than 2:30 p.m. on Sunday, January 14, 2018.</p> <p>If you are flying out of DAY, schedule departing flights no earlier than 3:30 p.m. on Sunday, January 14, 2018.</p>

3. FREQUENTLY ASKED QUESTIONS

What is the purpose of Presidents Academy?

Presidents Academy will develop our chapter presidents both personally and as leaders of our Great and Good Fraternity. Bringing our presidents together each year will provide a consistent wave of leadership throughout Beta's Broad Domain and help our presidents answer the call of principled leadership.

What is the Presidents Academy Attendance Policy?

The Presidents Academy policy allows for only elected chapter presidents to attend. Presidents must be present the entire time, and they must attend all sessions. **Arriving at the Marriott Hotel late (after 1:00 p.m. on Friday) or leaving the hotel early (before 1:00 p.m. on Sunday) is unacceptable. Failure to adhere to this attendance policy will result in being charged the full registration fee of \$575. This fee is due in full upon failure to attend the event or if a cancellation is received after the pre-determined cancellation date. NO PAYMENT PLANS WILL BE OFFERED.**

What will we be doing at Presidents Academy?

The curriculum was developed to maximize our time together in Ohio and to capitalize on the knowledge you, as well as your peers and facilitators, bring to the table. Sessions will focus on leading as chapter president, gathering and solidifying support for you and the chapter, effectively utilizing the resources available to you as a means to strengthening the chapter, learning more about the General Fraternity, and setting goals for yourself as chapter president.

I see that Presidents Academy is being held in Cincinnati. Will we have the opportunity to visit Oxford?

Yes! We realize the importance of visiting Oxford while being so close to the Fraternity's birth place. Thus, we will be taking a trip to Oxford on Saturday of Presidents Academy, and you will have ample time to experience Oxford.

What is the cost of Presidents Academy?

Thanks to the Miller Nichols Charitable Foundation, presidents are only responsible for a \$99 non-refundable fee. Each president is responsible for travel to and from the [Cincinnati Airport Marriott](#). All meals (except for Friday lunch prior to event kick-off) and lodging will be covered. **Please note if you fail to attend after registering or cancel your registration after the cancellation deadline (12/29/17) has passed you will be charged the full \$575 cost of attendance. This must be paid in full upon cancellation or absence from the event.**

Why is Presidents Academy in January?

The majority of Beta chapters have elections in late fall. The timing was chosen with the intent of bringing presidents together early in their terms of office. Strategically, all presidents will come together every six months (at the General Convention and at Presidents Academy). Also, Keystone Regional Leadership Conferences will follow Presidents Academy in February.

Our chapter is very busy in early January with recruitment, not to mention that I have academic responsibilities. How can I possibly attend?

Start planning for Presidents Academy now! Communicate the details to your chapter's leadership, Fraternity/Sorority advisor and Dean of Students. Most universities will allow an excused absence for Presidents Academy, as long as you communicate with the proper constituents far enough in advance. We can provide information to your university to help get your absence excused. Past presidents would say that your attendance at Presidents Academy will greatly impact you and your chapter far beyond being present for chapter recruitment if they happen to overlap.

We have elections in late spring, after Presidents Academy. Can our president still attend?

Yes! Every chapter president is expected to attend Presidents Academy regardless of when elections occur. If at all possible, we strongly encourage chapters to adjust the timing of elections for each new president to fully take advantage of this opportunity.

Who should I expect to meet at Presidents Academy?

Along with the top undergraduate leaders of the Fraternity, presidents will meet and interact with North America's top fraternity/sorority university and leadership professionals, as well as the Fraternity's premier volunteers and General Fraternity Officers.

What should I bring to Presidents Academy?

All of the program materials will be provided to you onsite. Attire for Friday and Saturday is business casual (no jeans or T-shirts) so we would recommend khakis and a collared shirt or sweater. On Sunday you may wear jeans and a sweatshirt or similar given that it is a travel day. It will be cold in January, so you will also need to bring a winter coat and gloves and will want to be prepared to dress appropriately for our Saturday trip to Oxford. **You will also need to bring your laptop for our Sunday activities** (if you do not have access to a laptop, please email [Chris Mueller](#) to make alternate arrangements).

What happens if I can't attend Presidents Academy?

If you can't attend Presidents Academy, then please send your VP of Brotherhood. If you are not able to attend, it is expected that you communicate that to your chapter counselor, district chief and leadership consultant.

I've registered, but now I can't attend. What is the cancellation policy?

If you need to cancel please contact [Chris Mueller](#) before **December 29, 2017**. The \$99 that you paid at the time of registration is non-refundable. **If you cancel after December 29, 2017 you will be responsible for the full registration fee of \$575 (this fee will be charged to the credit card you used to register with and will be charged in full. We do not offer payment plans).**

I have an online exam or assignment due during Presidents Academy. Is there internet access?

The hotel does provide internet access available for purchase. If you need internet you must be prepared to purchase access on your own. However, you will not be excused from Presidents Academy sessions to take an exam or complete/submit an assignment. Please make arrangements with your professor regarding any online class work prior to your arrival at the Marriott.

I can't get to Presidents Academy until after the designated time on Friday. What should I do?

The Presidents Academy policy states that all presidents must arrive by the designated time and must attend all sessions. Presidents are strongly encouraged to do everything in their power to arrive on time. Of course, day of travel issues and delays are understandable and those that have flight delays or driving issues should just do their best to arrive as quickly – and safely – as possible. Please communicate any travel delays immediately to [Chris Mueller](#).

4. STILL HAVE QUESTIONS

If you still have questions, please do NOT hesitate to contact [Chris Mueller](#), Associate Director of Leadership & Education, or [Mandi Dilling](#), Director of Leadership and Education. The entire Leadership & Education team is here to assist you! We look forward to seeing you in January!