



BETA THETA PI
— MEN OF PRINCIPLE —

Member Education Advisor *Position Description*

Title	Member Education Advisor
Reports to	Chapter Counselor
Qualifications	<ul style="list-style-type: none"> • Experience in facilitation, curriculum development and education. • Ability to provide constructive coaching and feedback. • Passionate about intellectual growth and developing creative ways to live it out. • Ability to effectively use Fraternity’s online learning system Pursuit.
Time Allocation	50% Direct advising of the VP of Member Education and the chapter. 30% Active participant of the Advisor Team. 20% Developing relationships with constituents.
Term of Appointment	Based upon individual availability, but minimum 2 years.

Mission, Vision, Values & Priorities of Beta Theta Pi

Mission	To develop men of principle for a principled life.	
Vision	Every member will live Beta Theta Pi’s values.	
Core Values	Mutual Assistance	Betas believe that men are mutually obligated to help others in the honorable labors and aspirations of life.
	Intellectual Growth	Betas are devoted to continually cultivating their minds, including high standards of academic achievement.
	Trust:	Betas develop absolute faith and confidence in one another by being true to themselves and others.
	Responsible Conduct	Betas choose to act responsibly, weighing the consequences of their actions on themselves and those around them.
	Integrity	Betas preserve their character by doing what is morally right and demanding the same from their brothers
Strategic Priority Areas	Self-Governance, Education, Recruitment, Volunteers	

Impact Statement

Beta Theta Pi is committed to developing men of principle for a principled life, and one of the most impactful way to do so is through education. This is not only pledge education, where new members understand the significance of Initiation and the history of the Fraternity, but a holistic member education program that encompasses alternate outside the classroom learning which furthers intellectual growth.

The Member Education Advisor is responsible for helping develop and maintain the chapter's education program. Through direct coaching of the VP of Member Education, the advisor will help the chapter successfully teach its members how to live Beta's values in their daily lives. As the field of education continues to change with each passing class, the advisor works with the chapter to continue developing curriculum that fits the needs of their members.

Overall Job Responsibilities

Direct advising of the VP of Member Education and the chapter (50%):

1. Maintain weekly contact with the VP of Member Education.
2. Attend at least one chapter meeting a month.

Be an active member of the Advisor Team (30%):

1. Attend all quarterly advisor team meetings.
2. Attend and participate in *Keystone Regional Leadership Conference* in February.
3. Meet with District Chief or Assistant District Chief once a semester.

Build relationships with constituents (20%):

1. Meet with the Leadership Consultant during his visit with the chapter.
2. Build positive rapport with chapter members, volunteers and university staff by attending specified chapter and university programming.

Competencies

Competency	Definition
Planning	Exhibits skills in advance planning, coordinating logistics; pays close attention to details
Program Development	Demonstrates knowledge in educational, learning & leadership theory and writing curriculum
Facilitation & Presentation	Knowledgeable & skilled in delivering content to and facilitating both large and small group programs
Achieve Results	Demonstrates and creates a sense of urgency and commitment for achieving results
Demonstrate Initiative	Ensures execution of work tasks needed to accomplish organizational goals
Uses Sound Decision Making & Judgment	Effectively and critically examines issues and problems and makes judgments in line with organizational values
Change Management	Anticipates and plans for a rapidly changing environment; adapts quickly to change