

THE ROLE OF THE ADVISOR

The following rating scale presents a list of 20 expectations that chapters/colonies may have of advisors. The purpose of this rating scale is to assist advisors and colony leaders in developing clear and mutually agreed upon roles for the advisors in colony affairs.

DIRECTIONS: Each advisor should respond to the following items, we will discuss them as a group and come to a consensus. For those items which are determined not to be the responsibility of the advisor, it is valuable to clarify who is responsible for that particular responsibility.

For each of the following statements, respond on a scale of 1-5 with regard to the “importance” of the function.

1 = Essential part of the advisor’s role

2 = Helpful for the advisor to do

3 = Nice, but the advisor does not have to

4 = Would prefer the advisor not do

5 = Absolutely not the advisor’s role

The Advisor is expected to: (Circle One)

- | | | | | | |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 1. Attend all chapter/colony meetings. |
| 1 | 2 | 3 | 4 | 5 | 2. Explain Fraternity/University policy when relevant to the discussion. |
| 1 | 2 | 3 | 4 | 5 | 3. Meet with the officer at least once each week, either in person or by phone. |
| 1 | 2 | 3 | 4 | 5 | 4. Help the officer prepare his agenda before each chapter or committee meeting. |
| 1 | 2 | 3 | 4 | 5 | 5. Speak up during discussion when s/he believes the colony is likely to make a poor decision. |
| 1 | 2 | 3 | 4 | 5 | 6. Be quiet during chapter/colony meetings unless called upon. |
| 1 | 2 | 3 | 4 | 5 | 7. Exert his/her influence with officers between meetings. |
| 1 | 2 | 3 | 4 | 5 | 8. Participate in all internal judicial proceedings involving individual behavior. |
| 1 | 2 | 3 | 4 | 5 | 9. Provide mentoring to officers and mentors and help them see how the fraternal experience will help them later in life. |
| 1 | 2 | 3 | 4 | 5 | 10. Check the minutes of the Secretary/VP Communication before they are written in final form. |
| 1 | 2 | 3 | 4 | 5 | 11. Veto a decision when it violates a Fraternity/University policy. |
| 1 | 2 | 3 | 4 | 5 | 12. Be responsible for planning leadership skills and other workshops. |
| 1 | 2 | 3 | 4 | 5 | 13. Let the colony work out its problems, including making mistakes and “doing it the hard way.” |
| 1 | 2 | 3 | 4 | 5 | 14. Let the colony thrive or decline on its own merits; do not interfere unless requested to do so. |
| 1 | 2 | 3 | 4 | 5 | 15. Attend Keystone Conference, General Convention and other Fraternity programs. |
| 1 | 2 | 3 | 4 | 5 | 16. Provide a sense of consistency and stability from year to year. |
| 1 | 2 | 3 | 4 | 5 | 17. Be responsible for the actions of the colony |
| 1 | 2 | 3 | 4 | 5 | 18. Represent the interests of the General Fraternity/University. |
| 1 | 2 | 3 | 4 | 5 | 19. Serve as a consultant for the group, play devil’s advocate and offer alternative perspectives |
| 2 | 3 | 4 | 5 | | 20. Be a friend first to the colony, and advisor second. |

Adapted from non-referenced materials: Organization and Advisor Manual, Activities Center, California Polytechnic State University, San Luis Obispo, CA 93401



Updated: June 2015