

Regional Chief – Position Description

Job Title: *Regional Chief*

Reports To: *General Secretary*

Job Summary

The regional chief is a top-level, regionalized volunteer who is in charge of the recruitment, performance and support of all the volunteers within the region. His direct responsibilities relate to the recruitment, placement and coaching of the district chiefs within his region as well as the high-level chapter accountability issues within the region.

Reporting Relationships

Up to five district chiefs will report to a regional chief. Each district chief is responsible for appointing and coaching members of the local advisory team, challenging and supporting the implementation of Fraternity standards and developing relationships with key constituencies. In turn, the regional chief will report to and be evaluated by the General Secretary. He will also form strong working relationships with the chapter services staff, particularly the leadership consultant assigned to his region.

Role Expectations

The regional chief duties are designated below:

- Recruit and train highly qualified district chiefs
- Provide ongoing coaching to district chiefs regarding their performance
- Ensure there is proactive succession planning and training for all volunteers in the region
- Provide recommendations to the General Secretary on all chapter status changes involving *Suspended* or greater
- Serve as a Fraternity ambassador at key regional events (installations, anniversaries, etc.)
- Serve a term of three years with the possibility of renewal at the end of each term

Indicators of Success

- All districts have a trained and placed DC and a potential ADC if needed
- The Regional Chief is cultivating the next DC candidate through succession planning
- The Regional Chief communicates regularly with his DCs and provides coaching and feedback to ensure the DC is placing trained advisors and holding chapters accountable.

Travel Expectations

- Attend the General Convention annually
- Attend the *Keystone Regional Leadership Conference* for the region annually
- Attend Leadership Summit for all General Fraternity Officers in January
- Ongoing district chief recruitment or chapter visitation as needed

Preferred Qualifications

- Strong knowledge and understanding of the mission, vision & values of the General Fraternity
- Experience providing performance feedback through coaching and mentoring
- Ability to identify and recruit top-level volunteers for the Fraternity
- A history of success as a district chief