



BETA THETA PI
— MEN OF PRINCIPLE —

Risk Management Advisor *Position Description*

Title	Risk Management Advisor
Reports to	Chapter Counselor
Qualifications	<ul style="list-style-type: none"> • Knowledge of good risk management practices and how to implement them. • Ability to learn crisis management response and be a resource for the chapter. • Believes in risk prevention through preemptive education and discussions . • Understanding of current college culture and how to work with today's students.
Time Allocation	50% Direct advising of the VP of Risk Management and the chapter. 30% Active participation in Advisor Team. 20% Developing relationships with constituents.
Term of Appointment	Based upon individual availability, but minimum 2 years.

Mission, Vision, Values & Priorities of Beta Theta Pi

Mission	To develop men of principle for a principled life.	
Vision	Every member will live Beta Theta Pi's values.	
Core Values	Mutual Assistance	Betas believe that men are mutually obligated to help others in the honorable labors and aspirations of life.
	Intellectual Growth	Betas are devoted to continually cultivating their minds, including high standards of academic achievement.
	Trust:	Betas develop absolute faith and confidence in one another by being true to themselves and others.
	Responsible Conduct	Betas choose to act responsibly, weighing the consequences of their actions on themselves and those around them.
	Integrity	Betas preserve their character by doing what is morally right and demanding the same from their brothers
Strategic Priority Areas	Self-Governance, Education, Recruitment, Volunteers	

Impact Statement

In the current reality of fraternities, there is a lot of risk involved. The processes necessary to both prevent and deal with risk is paramount to the success and maintenance of an active chapter. Proper risk management allows for the chapter to strive to minimize their risk through prevention while being able to safely react to any crises that arise.

Risk Management Advisors are responsible for educating both the VP of Risk Management as well as the chapter on the Risk Management Policy of Beta Theta Pi. They are there to coach the members on safe practices as well as advise the leadership on risk prevention. The advisor's role is dependent on his or her ability to both understand where the chapter is at on the ladder of risk and his or her ability to push the chapter to develop positive and safe habits.

Overall Job Responsibilities

Direct advising of the VP of Risk Management and the chapter (50%):

1. Maintain weekly contact with the VP of Risk Management.
2. Attend at least one chapter meeting a month.

Be an active member of the Advisor Team (30%):

1. Attend all quarterly advisor team meetings.
2. Participate in *Keystone Regional Leadership Conference* in February.
3. Meet with District Chief or Assistant District Chief once a semester.

Build relationships with constituents (20%):

1. Meet with the Leadership Consultant during his visit with the chapter.
2. Build positive rapport with chapter members, volunteers, and university and fraternity staff by attending specified chapter and university programming.

Competencies

Competency	Definition
Planning	Exhibits skills in advance planning, coordinating logistics; pays close attention to details
Facilitation & Presentation	Knowledgeable & skilled in delivering content to and facilitating both large and small group programs
Foster Collaboration	Works in partnership with others to achieve results
Achieve Results	Demonstrates and creates a sense of urgency and commitment for achieving results
Demonstrate Initiative	Ensures execution of work tasks needed to accomplish organizational goals
Uses Sound Decision Making & Judgment	Effectively and critically examines issues and problems and makes judgments in line with organizational values and the <i>Risk Management Policy</i> of Beta Theta Pi
Change Management	Anticipates and plans for a rapidly changing environment; adapts quickly to change
Innovation & Strategic Thinking	Takes risks and challenges the process; considers the long-term implications of daily work through critical thinking and/or assessment
Manage & Develop Others	Contributes to the personal and professional growth and development of undergraduates and volunteers
Active Management	Actively work toward making the chapter safer and avoid risky behavior