



**SECURING YOUR FACILITY OVER WINTER BREAK**  
December 2015



# HANDOUTS

<http://beta.org/resources/housing-program/>

Look under "Cornerstone Workshop Handouts"





## **TODAY'S OUTCOME**

Learn how to close your facility and keep it safe over winter break.



## **“BIG PICTURE” OUTCOME**

To have safe and desirable chapter facilities that reflect and promote the values of Beta Theta Pi.








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**FACILITATORS**

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BETA THETA PI  
MEN OF PRINCIPLE

Slide 6 features a large, light gray background. In the top right corner, there is a small blue square with the number '6'. Below this, the word 'FACILITATORS' is written in a bold, black, sans-serif font. Underneath, the name 'Anne Emmerth' is listed, followed by her title 'Director, Cornerstone Housing Program' and affiliation 'Beta Theta Pi'. A bulleted list contains two items: an email address '[Anne.Emmerth@betathetapi.org](mailto:Anne.Emmerth@betathetapi.org)' and the phone number '800-800-BETA'. To the right of the text is a portrait photograph of Anne Emmerth, a woman with short dark hair wearing a pink polo shirt. At the bottom center, there is a blue navigation bar with a white left arrow, the Beta Theta Pi logo and text 'BETA THETA PI MEN OF PRINCIPLE', and a white right arrow.



**OUR MOST DANGEROUS TIME!**



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- 1. Ice / water damage
- 2. Vandalism





## RESOURCES

- Winter break checklist
  - Beta.org > Resources > Housing Program
  - <http://beta.org/wp-content/uploads/2013/11/Winter-Break-Checklist.pdf>



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## GOOD CHECK-OUT PROCEDURES

- House manager, house director, property manager
- Give notice to chapter at least a week in advance
- Check out each student; check room; note any damage
  - Windows; small appliances; food / perishables; cleanliness
- Walk-through of entire facility
- Official lock-up





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## ICE / WATER DAMAGE

- Keep thermostat at 60 degrees
- Check for open windows and doors
- Consider PipeBurst Pro water monitoring system
- Arrange for clearing sidewalks and driveways



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## VANDALISM

- Security
  - Alarms
  - Cameras
- Manage locks, keys, and codes
- Regular presence at the facility
- Special provisions for high-risk times





## TIPS

- Regular / daily presence at the facility
  - Collaborate with other house corporations
- Identify board member(s) as primary contacts
- Educate, educate, educate



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# CORNERSTONE

HOUSING PROGRAM

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