LEADERSHIP DEVELOPMENT OPPORTUNITIES

WOODEN INSTITUTE, WINTER – Registration Deadline: Dec. 15, 2018
January 3-6, 2019 Winter Session Oxford, Ohio

PRESIDENTS ACADEMY – Registration Deadline: Dec. 15, 2018
January 11-13, 2019 Chapter/Colony Presidents Cincinnati, Ohio

KEYSTONE CONFERENCE – Registration Deadline: Jan. 20, 2019
February 8-10, 2019 Northwest Seattle, Wash.
February 8-10, 2019 Southeast Jacksonville, Fla.
February 15-17, 2019 North Central Itasca, Ill.
February 15-17, 2019 South Central Tulsa, Okla.
February 22-24, 2019 Northeast Cherry Hill, N.J.

WOODEN INSTITUTE, SUMMER – Registration Deadline: June 26, 2019*
June 1-5, 2019 Session One Oxford, Ohio
June 6-12, 2019 Session Two Oxford, Ohio
June 19-26, 2019 Session Three Oxford, Ohio
June 27 - July 3, 2019 Session Four Oxford, Ohio

178TH GENERAL CONVENTION – Registration Deadline: June 26, 2017*
August 1-4, 2019 Leadership College/Legislation Oxford, Ohio

* Final registration deadline; early-bird pricing ends April 15 (date is approximate).

ONLINE REPORTING DATES

MARCH 1
- Fall Grade Report due

MARCH 15
- Winter End-of-Term Report due (Quarter schools)

APRIL 1
- Summer Magazine Report due
- Donate to Sons of the Dragon Club

APRIL 15
- Men of Principle Scholarship Grant application due
- Foundation Merit Scholarship Program applications due
- All General Fraternity awards applications due
- Register for Convention (early-bird registration)

MAY 1
- Select Chapter Accounting Standards reporting option

JUNE 1
- Winter Grade Report due (Quarter schools)
- Update chapter officers list
- Chapter dates and academic calendar due
- All other reporting needs for SCOE (i.e. alumni events) due

OCTOBER 1
- Spring Grade Report due

OCTOBER 15
- Winter Magazine Report due

DECEMBER 10
- Update university/chapter/housing profiles
- Update chapter officers list
- Fall End-of-Term Report due

SEPTEMBER 1
- PPEA certification for fall new member programs
- Constitution & Bylaws for fall semester

SEPTEMBER 30
- Brotherhood survey opens

OCTOBER 31
- Brotherhood survey closes

DECEMBER 15
- PPEA certification for winter / spring new member programs
- Constitution & Bylaws for winter / spring semester

REPORTING REMINDERS

- Maintain up-to-date membership and officer rosters, as changes occur.
- Register all pledges within 72 hours of joining – either the first pledge function (ceremony, meeting, orientation, etc.) or moving into the chapter house.
- Report all initiations online within 72 hours of the ceremony.
- Report all potential risk management incidents within 24 hours.
- Authorized chapter officers for online reporting include president, vice president, treasurer, secretary, pledge educator and recruitment chairman.

Financial Dates

July 31 .......... Semester schools billed for insurance, fall dues and heritage fees
August 31 ........ Quarter schools billed for insurance, fall dues and heritage fees
October 1 ........ Semester schools roster adjustments deadline for refunding fees
October 15 .......... Quarter schools roster adjustments deadline for refunding fees
December 31 ...... All schools billed for insurance, spring dues and heritage fees
February 28 ......... All schools billed for convention delegate
March 1 .............. All schools roster adjustments deadline for refunding fees
April 15 ............... Chapter Accounting Standards selection deadline
May 1 .................. Report graduating seniors on roster maintenance
July 31 .................... All fees and assessments must be paid

If payment in full is not received within 30 days of the billing date, a delinquent chapter will incur the standard finance charge of 1.5% per month [Chapter X, Section 2 of The Code]. Exception: dues, heritage fees and insurance fees are billed early on July 31 (August 31 for quarter schools) and December 31 to allow for adequate chapter planning, but are not due for 60 days.

Keystone Conference fees are billed in $215 installments from August 31 to March 31 for eight officer registrations.

File Form 990 with the IRS by the 15th day of the fifth month following a chapter’s fiscal year end.

A YEAR IN THE LIFE OF A BETA CHAPTER

(2018-2019)