



BETA THETA PI

— MEN OF PRINCIPLE —

BETA THETA PI FRATERNITY & FOUNDATION POSITION DESCRIPTION

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| Title | Expansion Consultant |
| Department | Chapter Services |
| Reports to | Director of Fraternity Growth |
| Minimum Qualifications | Bachelor's degree, experience with relationship building and project management |
| Time Allocation | 50% - Member Recruitment, 10% - Volunteer Recruitment, 15% Captainship assignments, 15% Chapter Development; 10% Chapter Services Department support |
| Term of Appointment | Minimum 11 months, based on individual contract (12 months desired) |
| Start Date | Variable |

VISION, MISSION, VALUES & PRIORITIES OF BETA THETA PI

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| Vision | Every member will live Beta Theta Pi's values. | |
| Mission | To develop men of principle for a principled life. | |
| Core Values | Mutual Assistance | Betas believe that men are mutually obligated to help others in the honorable labors and aspirations of life. |
| | Intellectual Growth | Betas are devoted to continually cultivating their minds, including high standards of academic achievement. |
| | Trust | Betas develop absolute faith and confidence in one another by being true to themselves and others. |
| | Responsible Conduct | Betas choose to act responsibly, weighing the consequences of their actions on themselves and those around them. |
| | Integrity | Betas preserve their character by doing what is morally right and demanding the same from their brothers |
| Strategic Priority Areas | Brotherhood, Personal Growth, Home | |

IMPACT STATEMENT

Beta Theta Pi's expansion department is committed to establishing sustainable new chapters that further the fraternity's strategic priorities by providing well-trained professional expansion consultants to support the Chapter Development Coordinator in the recruitment of undergraduates and volunteers at various expansion projects across North America.

OVERALL JOB RESPONSIBILITIES

1. Work directly as a member of the recruitment team for the re/founding fathers' class at various campuses throughout North America.
2. Work directly with and provide support to the organization's Focused Recruitment Support chapters/colonies in partnership with the Leadership Consultant.
3. Support the implementation of the comprehensive chapter education/development plan alongside the project leaders.
4. Actively develop and cultivate relationships with General Fraternity constituents (students, volunteers, university administration, parents, etc.).
5. Attend every All-Staff meeting and be a contributing member of the expansion department by supporting department projects, tasks and conversations.
6. Support the initiatives of the Administrative Office and General Fraternity (convention, board committees, strategic planning, etc.).

COMPETENCIES

| Competency | Definition |
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| Planning | Exhibits skills in advance planning, coordinating logistics; pays close attention to details |
| Program Development | Demonstrates knowledge in educational, learning & leadership theory and writing curriculum |
| Facilitation & Presentation | Knowledgeable & skilled in delivering content to and facilitating both large and small group programs |
| Foster Collaboration | Works in partnership with others to achieve results |
| Achieve Results | Demonstrates and creates a sense of urgency and commitment for achieving results |
| Demonstrate Initiative | Ensures execution of work tasks needed to accomplish organizational goals |
| Uses Sound Decision Making & Judgment | Effectively and critically examines issues and problems and makes judgments in line with organizational values |
| Change Management | Anticipates and plans for a rapidly changing environment; adapts quickly to change |